

## **JOB DESCRIPTION (AN/KL)**

Job Description:	Rehabilitation Assistant (Self-Employed)
Responsible To:	Case Manager
Job Summary:	To work with our client in a rehabilitation and support role, enabling the client to lead as fulfilling a life as possible, maximising their physical and psychological well-being and safety at all times giving help and assistance with therapeutic activities.
Requirements	<p>Ability to work using IT for email and therapy documentation.</p> <p>Genuine caring profile with ability to learn and implement prescribed therapy following training and assessment in regard to competence and confidence.</p> <p>You will be required to work during term time for one hour on weeknights (after 4.30pm) and/or some weekends during the day by arrangement with the client's parents.</p>

Treating therapists have been appointed and initial assessments carried out.

### **Key Goals:**

- (1) To work on a physiotherapy programme under the supervision and guidance of a neuro physiotherapist. Refer to physio programme and goals.
- (2) To work on an occupational therapist programme under their guidance to increase both physical and psychological functional ability and using appropriate aids and equipment as taught as a part of daily routines having been assessed as being confident and competent. Refer to OT programme and goals.
- (3) Generally to work on an active programme of support to include a range of activities. To support recommendations made by the treating therapists.

- (4) To escort our client to therapy sessions and for other therapeutic activities on occasions, such as swimming.
- (5) Respect the need for confidentiality when our client or their family speak/communicate on matters of a private and personal nature.
- (6) Enable our client to make choices and decisions whenever possible.
- (7) Read and keep updated with all CCMS policies and procedures

Liaison:

All rehabilitation assistants must attend meetings with the Case Manager and therapists and these meetings will be held not more frequently than monthly. However it may be necessary to call a meeting earlier when you will be expected to make all reasonable arrangements to attend. You will receive payment for attending meetings or trainings sessions if not on duty at the time.

A range of goals maybe set at each therapy meeting, and these are to be carefully maintained by the rehabilitation assistants and written records to be kept. It is important to maintain a realistic outlook on our clients abilities.

Pay:

You will invoice each month for work done at the agreed hourly rate and any expenses incurred including mileage.

Part of your role is to carry out any reasonable request.

Please acknowledge that you have received the Rehabilitation Assistant Job Description outlining the responsibilities of a Rehabilitation Assistant which will be discussed in more detail as part of your training.

\*Please note: Community Case Management Services Ltd are not the Employer nor should we be referred to as such.

Signed .....

Date .....