

JOB DESCRIPTION - SUPPORT WORKER

About the Client

I am a lady who is wheelchair dependent. I live with my parents in purpose built accommodation. I require 2-1 care and bubbly enthusiastic support workers who will provide my care. I suffer with epilepsy and suffer with daily seizures.

Care Regime

I need full support with all activities of daily living, and the support worker will also need to ensure that I can enjoy day to day activities at home and in the community.

Support workers will work within my home and under the day-to-day direction of my parents and the Case Manager.

Full training will be provided and induction.

A Case Manager is in place and responsible for the care regime, working alongside the Client and her family, and to supervise support workers.

The responsibilities of the Support Worker

- To promote my health, well-being and happiness.
- To provide assistance with all my care requirements, continence needs, dressing and bathing.
- To carry out any cleaning or other domestic tasks (only those which are specifically related to the Clients care needs).
- To encourage and facilitate communication, in line with guidance from speech and language therapists.
- To provide stimulation and appropriate activities/social interaction.
- To provide physiotherapy exercises and positioning as recommended by professionals once therapist appointed.
- Preparing of food and drink and feeding
- To maintain a safe environment for the Client and relevant others.
- To follow the support programme as agreed with the Client's parents and overseen by the Case Manager.
- To advise the Client's parents of any concerns regarding her physical and psychological health.
- To use initiative when unforeseen events occur and the family are not directly available to provide guidance.
- To work alongside the Client's family and encourage positive relationships and integration.
- To ensure good communication, flexibility, and a consistent approach to the Client's care.
- To attend Case Manager meetings and training sessions as requested.

- To make a daily report following each duty regarding the Client’s welfare.
- To liaise with the Case Manager for annual leave requests and alerting the employer of sickness that will prevent them working, in order that a replacement can be organised.
- To liaise with the Client’s family and Case Manager about general progress and regarding all incidents that are either unusual or which give rise for concern.
- To respect the privacy of the Client and her family. All matters relating to the Client’s situation and family are to be treated as confidential and are not to be disclosed to a third party.
- To undertake any other activity commensurate with the Client’s needs as directed by the family and or Case Manager.

No Smoking Policy

A no smoking policy is strictly in place for the purpose of the employment.

Person Specification

Essential Criteria

- Demonstrate a high quality of verbal and written communication skills...
- Demonstrate awareness of risk.
- Evidence of enabling skills and ability to encourage independence.
- Must have a positive attitude.
- Must have a good sense of humour.
- Must demonstrate ability to work confidently alone and as part of a team.
- A high level of mental and physical stamina.
- Must demonstrate a high level of organisational and administrative skills

This is by no means an exhaustive list and there are other areas, which will become apparent as time goes by.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of a Support Worker which will be discussed in more detail as part of your training.

Signed

Date

*Please note: Community Case Management Services Ltd are not the Employer nor should we be referred to as such.