

JOB DESCRIPTION

Job Description: Paediatric Support Worker

Responsible To: Denise Jones, Lead Case Manager

Employed By: Nicholas Moxon acting as Deputy on behalf of the Client

About the client

Our client is a bright fun active nine-year-old girl who has suffered a brain injury at birth. She lives with her parents and sister. She is very physically active and requires assistance with developing her independence.

She attends a local school and has a Statement of Educational Need. You will be expected to occasionally assist the client at school, collect her from school with her mother, support her with activities, at home, in the community. The parents would like support to go with them on family holidays and occasional weekends away.

Care regime

She requires support with some activities of daily living, and you will also need to promote her wellbeing and ensure that she is able to integrate fully at school and participate in community activities. You will support with her therapy programme.

Her parents will continue to be fully involved and to discharge their parental responsibilities.

A Case Manager is in place and responsible for the care regime, working alongside the client and her family, and to supervise staff.

The responsibilities of the Paediatric Support Worker

- To promote the client's health, well-being and happiness.
- To work alongside the Occupational Therapist and Psychologist implementing strategies and goals. Training will be provided.
- To provide assistance with all care requirements and continence needs.
- To carry out any cleaning, ironing and other domestic duties to support the clients mother.
- To encourage and facilitate communication, in line with guidance from speech and language therapists.
- To provide stimulation and appropriate activities/social interaction.
- To accompany the client to various appointments and activities, which will include driving and use of the client's vehicle (subject to satisfactory insurance and assessment of competency).
- To maintain a safe environment for the client and relevant others.

- To follow the support programme as agreed with the client's parents and overseen by the Case Manager.
- To advise the client's parents of any concerns regarding her physical and psychological health.
- To use initiative when unforeseen events occur, and the family are not directly available to provide guidance.
- To work alongside the client's family and encourage positive relationships and integration.
- To ensure good communication, flexibility and a consistent approach to the client's care.
- To attend Case Manager meetings and training sessions as requested.
- To make a daily report following each duty regarding the client's welfare.
- To liaise with the Case Manager for annual leave requests and alerting the employer of sickness that will prevent them working, in order that a replacement can be organised.
- To liaise with the client's family and Case Manager about general progress and regarding all incidents that are either unusual or which give rise for concern.
- To respect the privacy of the client and her family. All matters relating to the client's situation and family are to be treated as confidential and are not to be disclosed to a third party.
- To undertake any other activity commensurate with the client's needs as directed by the family and or Case Manager.

No Smoking Policy

A no smoking policy is strictly in place for the purpose of the employment.

Person specification

Essential Criteria

- Demonstrate a high quality of verbal and written communication skills.
- Previous experience of working with children.
- Demonstrate awareness of risk.
- Evidence of enabling skills and ability to encourage independence.
- Must have a positive attitude.
- Must have a good sense of humour.
- Must demonstrate ability to work confidently alone and as part of a team.
- A high level of mental and physical stamina.
- Must demonstrate a high level of organisational and administrative skills.
- A clean current driving licence.

Desirable

- Previous experience of working with clients who have a brain injury.
- Previous experience of working one-to-one in a client's home/community setting.
- Previous experience of rehabilitation and working with therapists.
- An understanding of educational system.

This is by no means an exhaustive list and there are other areas, which will become apparent as time goes by.

Please acknowledge that you have received the Paediatric Support Worker Job Description outlining the responsibilities required and which will be discussed in more detail as part of your training.

*Please note: Community Case Management Services Ltd are not the Employer nor should we be referred to as such.

Signed

Date