

## **JOB DESCRIPTION (CCM2519)**

- Job Description:** Support Worker
- Responsible to:** Case Manager: Kate Hone  
Mobile:07939 48799 Email: kate.hone.ccms@outlook.com
- Requirements:** To complete the agreed shifts to care and support our client.
- Job Summary:** To work with our client and his family in a rehabilitation and supporting role to enable him to lead as fulfilling a life as possible. Maximising his physical and psychological well-being and safety at all times.

### **Key Goals:**

- (1) To support and care for our client with his day to day care routine at home.
- (2) To escort our client on outings.
- (3) To ensure dignity and respect and privacy are maintained at all times for our client and his family.
- (4) Respect the need for confidentiality when our client or his family speak/communicate on matters of a private and personal nature.
- (5) To encourage our client to live as full and active a life as possible, support the planning and arranging of social and recreational activities within the home and in the local community when appropriate, taking into account his health.
- (6) Enable our client to make choices and decisions whenever possible.

### **Aids to Daily Living:**

- i) Report any breakages as soon as possible.
- ii) Report any hazards or health and safety concerns as soon as possible.
- iii) Check all equipment is in safe working order as per risk assessment requirements.

**Pay Monthly:**

A form will be forwarded to you for completion regarding details required. Hours will be collected on order to be sent to payroll. You will be paid by BACS for the 26<sup>th</sup> of each month or as soon as can be arranged thereafter.

**Contract:**

A temporary contract will be issued by Irwin Mitchell and a letter of appointment will be sent by CCMS once checks have cleared.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of this Support Worker role.

**Signed** .....

**Date** .....