

JOB DESCRIPTION

Job Description: Male Support Worker (Mate)

Responsible To: Curtis Hadley, Case Manager

Employed by: Royds Withy King acting as Deputy on behalf of LB

Job Summary: To work with our client in a rehabilitation and support role, enabling the client to lead as fulfilling a life as possible, maximising their physical and psychological well-being and safety at all times giving help and assistance with all activities of daily living.

Requirements: Ability to work using IT for email and support worker documentation.

Genuine caring profile with ability to learn and implement prescribed therapy following training and assessment in regard to competence and confidence.

Must hold a full, clean driving licence and happy to drive on motorways as required.

Treating therapists are to be appointed and initial assessments carried out:

Key Goals:

- To work with the Neuropsychologist implementing any strategies to improve/prevent unacceptable behaviour.
- To work with Neuropsychiatrist supporting the client to work within their recommendations.
- To work on a prescribed physiotherapy programme under the supervision and guidance of a Physiotherapist once instructed.
- To work on a prescribed occupational therapy programme under the supervision and guidance of a Occupational Therapist once instructed.
- To work on speech, language and communication & dysphagia under the supervision of a Speech and Language Therapist as prescribed.
- To work on an active programme and support the client in planned activities including education related tasks, social engagement and activities. The client will need you to drive him to these activities.
- To manage appointments, drive and support the client to attend and engage in therapy sessions.
- To drive and support the client on occasional adventure trips.
- Respect the need for confidentiality when the client or his family need to speak about sensitive issues.

- Enable the client to make choices whenever possible.
- Read and keep updated with all CCMS policies and procedures.
- Undertake light household duties which the client cannot undertake and support the client to engage in light household duties they can reasonably undertake.

Aids to Daily Living:

- Help the client keep his room clean and tidy.
- Clients washing and ironing to be kept up together.
- Report any hazards or health and safety issues as soon as possible.
- Check all equipment is in safe working order.
- Drive the client to his activities and support during the sessions as required.
- Assist the client in bathing or showering, dressing and also assist with toileting needs.
- Assist with feeding and preparation of meals and encourage the client to participate in simple meal preparation
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Petty Cash: Be responsible for any petty cash used for activities or outings and keep receipts.

Pay Monthly: A form will be forwarded to you for completion regarding details required. Hours will be collected on order to be sent to payroll before the last Friday of every month. You will be paid by cheque/BACS for the 1st of each month.

Contract: There will be a three month probationary period with a formal appraisal three months thereafter.

Initially a letter of appointment will be sent detailing holiday entitlement and hourly rates.

Liaison: All support workers/mate must attend meeting with the Case Manager and therapists and these meetings will not be more frequently than monthly. However, it may be necessary to call a meeting earlier when you will be expected to make all reasonable arrangements to attend. You will receive payment for any meetings or therapy session you attend whilst not on duty.

Part of your role is to carry out any reasonable request.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of a Support Worker which will be discussed in more detail as part of your training.

*Please note: Community Case Management Services Ltd are not the Employer nor should we be referred to as such.

Signed

Date