

## **JOB DESCRIPTION – SUPPORT WORKER (AA)**

### **The client**

Our client is a gentleman who has sustained a brain injury in a road traffic accident and spinal injury. A therapy team oversee his ongoing rehabilitation and promote his independence. He has complex care needs.

### **Care regime**

Our client requires a support worker for two day shifts 8.30am - 6.30pm (20 hours a week) and occasional sleep in shifts. We are seeking a flexible enthusiastic caring support worker to join our small team working in the clients home for 2-1 care .This will involve taking an active role in his care under the supervision of appointed therapy professionals.

A private Case Manager is involved working alongside the client and to manage the support workers.

A full induction training programme will be organised in order to familiarise yourself with our clients needs.

We will consider applicants without experience with the right personality, life experiences and a willingness to learn new skills.

### **The responsibilities of the Support Worker**

- To provide assistance with all of the client's care requirements including showering/bathing, elimination, dressing and night care needs.
- To administer medication as prescribed and to maintain associated medication records.
- To prepare/supervise with meals
- To promote the client's well-being and happiness.
- To provide physiotherapy exercise and positioning as recommended by professionals.
- To work within OT guidelines and therapy plan.
- To provide assistance with all aspects of the client's ongoing rehabilitation under the supervision of treating Therapists.
- To ensure the client's skin integrity is maintained, as he is vulnerable to skin breakdown.
- To monitor for complications of chest infection, etc and to administer any procedures as necessary (subject to appropriate training and supervision).
- To maintain a safe environment for the client and generally in the home and in all community based activities (subject to training in risk assessment).
- To follow the Support Programme agreed with the Case Manager and the client.

- To be responsible for domestic chores. These will include laundry, ironing and cleaning, and any additional tasks in the interests of providing a safe, clean and efficient environment.
- To attend hospital appointments and to support at hospital should this be required.
- To support the client with activities in the home.
- To take the client out in the community and encourage activities
- To go on holiday with the client
- To advise the Case Manager of any concerns regarding the client’s physical and psychological health.
- To use initiative when unforeseen events occur and the case manager are not directly available to provide guidance.
- To work as a member of a small team responsible to the case manager and to ensure good communication, flexibility, and a consistent approach to care.
- To attend Support Worker team meetings, supervisions and training sessions as requested.
- To make a daily report following each duty regarding the clients welfare.
- To liaise with Case Manager for annual leave requests and alerting the Case Manager of sickness that will prevent them working, in order that a replacement can be organised.
- To liaise with the Case Manager about general progress and regarding all incidents that are either unusual or which give raise for concern.
- To respect the privacy of the client. All matters relating to the client’s situation and family are to be treated as confidential and are not to be disclosed to a third party.
- To follow all Covid-19 risk assessments and policies and protect the client , yourself and the team

**No Smoking Policy**

A no smoking policy is strictly in place for the purpose of the employment.

This is by no means an exhaustive list and there are other areas, which will become apparent as time goes by.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of a Support Worker which will be discussed in more detail as part of your training.

\*Please note: Community Case Management Services Ltd are not the Employer no should we be referred to as such

Signed .....

Date .....