

Job Description (BS/DJ)

Job Description: Support Worker

Responsible To: Case Manager Denise Jones/ Clients' Wife day to day

Job Summary:

To work with our client as a 2 to 1 complex support worker in a rehabilitation and support role, enabling the client to lead as fulfilling a life as possible, maximising their physical and psychological well – being and safety at all times giving help and assistance with all activities of daily living.

Requirements:

We are looking to employ full time and part time experienced Support Workers who must be flexible and able to work days or nights shifts delivering a very high standard of care.. Weekend work is also required as part of the team rota.

Our client requires experienced support workers with knowledge of brain injury and epilepsy care. However we are willing to consider training the right persons.

Genuine caring profile with ability to learn and implement prescribed therapy following training and assessment in regard to competence and confidence. This will include suctioning, PEG feeding and all care, administration of medication and being able to obtain observations and record appropriately, reporting any deviations from the norm to the clients wife. Our client requires hoisting and full pressure area care .A very high standard of care and documentation is essential. You must be able to attend induction shifts, arranged with you and attend all training before you are able to commence a full or part time contract. This is flexible timings where possible for your training and we can work this around a current post.

It is helpful, but not essential if you hold a full driving licence and happy to drive on motorways as required.

Ability to work using IT for email and support worker documentation.

Must be willing to work alongside clients wife and family and work to gold standards of care.

Key Goals:

- (1) To adhere to care plans and work within health professional guidelines
- (2) To work on a physiotherapy programme once training is complete
- (3) To engage the client in day to day activities and develop his interests.
- (4) To escort the client to a variety of excursions, taking in account his interests.
- (5) Respect the need for confidentiality when the client or his family need to speak about sensitive issues
- (6) Enable the client to make choices whenever possible
- (7) Read and keep updated with all CCMS policies and procedures

Aids to Daily Living:

- (1) Assist the client in all aspects of personal care bathing or showering daily and also assist with continence needs.
- (2) You will be responsible for the clients laundry, ironing and changing his bed.
- (3) Report any hazards or health and safety issues as soon as possible.
- (4) Check all equipment is in safe working order.
- (5) Escort the client to his activities
- (6) Assist the client in all aspects of personal care bathing or showering daily and also assist with continence needs.
- (7) Ensure the clients living space is kept clean and tidy at all times
- (8) Be available to go on short breaks occasionally or provide support if in hospital

Petty Cash:

Be responsible for any petty cash used for activities or outings and keep receipts

Pay Monthly:

A form will be forwarded to you for completion regarding details required. Hours will be collected on order to be sent to

payroll before the last Friday of every month. You will be paid be cheque/BACS for the 1st of each month.

Contract:

There will be a three month probationary period with a formal appraisal three months thereafter.
Initially a letter of appointment will be sent detailing holiday entitlement and hourly rates.

Liaison:

All support workers must attend meeting with the case manager and clients wife and these meetings will not be more frequently than monthly. However it may be necessary to call a meeting earlier when you will be expected to make all reasonable arrangements to attend. You will receive payment for any meetings or therapy session you attend whilst not on duty. All support workers are expected to undergo a full induction and must make themselves available to attend this induction and training.

Part of your role is to carry out any reasonable request.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of a Support Worker which will be discussed in more detail as part of your training.

Signed

Date