

JOB DESCRIPTION (SF/DJ)

Job Description: Male Support Worker

Responsible To: Case Manager (Denise Jones)

Tel: Main Office 01608 682522

Job Summary: To work with SF in a rehabilitation and support role in the family environment, enabling him to lead as fulfilling a life as possible, maximising his physical and psychological well-being and safety at all times giving help with activities of daily living.

Male support worker required as an advocate and to support SF with developing his independence, sharing his interests in cars and engineering

To support and assist him at Scouts, youth group, days out and weekend breaks.

You will be joining a small team and we are looking for 16 hours a week and a sleep in shift. Flexibility to cover for holidays and sickness would be desirable.

Experience with children is desirable in a care, educational or volunteer role however we are willing to train the right person who has the enthusiasm and motivation to engage with Samuel.

Key Goals:

- (1) To work on SFs physiotherapy programme under the Supervision and guidance of a chartered physiotherapist.
- (2) To work on speech/communication under the supervision of a speech therapist and encourage confidence in all communication. Learning to support SF with a communication aid and the use of technology.
- (3) To support recommendations made by the occupational therapist and incorporate into daily routine.
- (4) To drive him on outings (providing you have been accepted under the motor insurance.) It is a requirement that you are able to drive and hold a valid licence at all times.
- (5) Respect the need for confidentiality when SF or his family speak/communicate on matters of a private and personal nature.
- (6) Enable SF to make choices and decisions within his abilities when ever possible.

Aids to Daily Living:

- i) Help to keep SF's room clean and tidy.
SF's to be supported and prompted with personal care and kept clean and dressed appropriately.
Bedding to be changed daily as required and all laundry cared for.
- ii) Report any breakages as soon as possible.
- iii) Report any hazards or health and safety concerns as soon as possible.
- iv) Check all equipment is in safe working order as per risk assessment requirements.
- v) Take SF to /from school, shopping, outings with or as instructed by mum.
- vi) Assist with light household duties and meal preparation.

Petty Cash: Be responsible for any "petty cash" which maybe made available to you and keep a record of expenditure with receipts.

Pay Monthly: Hours to be confirmed by case manager BACS on last Friday of each month.

Contract: There will be a two-month probationary period and to be reviewed three months later.

Initially a letter of appointment will be given, which will contain your holiday entitlement, sickness arrangements, hourly rate etc.

Liaison: All carers must attend meetings with the case manager and therapists and these meetings will be held not more frequently than monthly.

A range of goals maybe set at each therapy meeting, and these are to be carefully maintained by the carers and written records to be kept. It is important to maintain a realistic outlook on SF's abilities.

This is by no means an exhaustive list and there are other areas, which will become apparent as time goes by.

Please acknowledge that you have received the Support Worker Job Description outlining the responsibilities of a Support Worker which will be discussed in more detail as part of your training.

Signed

Date